



EMAIL SAMPLE FOR EDUCATORS

Dear name of parent/caregiver/s,

I wanted to reach out to share some ideas and plans I have to best communicate to you about your child's days at school. You are understandably interested to know how their day went. And your child may or may not share much with you. I also like to share something with you but find it very difficult to assess the day overall (e.g. whether it was a good or bad day). Or even to report how they are doing in a particular area that concerns you when I am pressed for time (e.g. during pick up).

I recently came upon a video by Mariposa Education that explains why that is so, which also provides clarity on what is more helpful. I won't be offering any good day/bad day reports, or any other evaluative comments. However, if there is time and I am able, I will offer something that your child did at school, giving you a window into their day.

I know that you want to support your child at school in any way that you can. To help you do that, I am sharing the link to the Mariposa Education website, [For Parents](#), where you can sign up to view a free video lesson entitled "*The Good Day/Bad Day Trap*" which describes what you can do instead to support your child/ren at school. If you have any questions after the video, reach out to me.

All children experience successes and challenges at school and I am here to guide them as they learn to learn and play with classmates in the school environment. If I am concerned or feel like we should talk more to support your child at home, I will reach out to you. If you find yourself trying to understand your child's reports at home and need more details, please email me. If you have a larger concern or worry, let me know so that we can set up a time to talk.

I hope to continue to find ways to communicate and collaborate to make your child's school experience positive and successful.